

Doncaster Council

**Covid-19 RISK ASSESSMENT: Outbreak
Management Plan following July 19**

**This should be maintained in conjunction with the
school's other COVID risk assessment**



School Name: New Pastures Primary school

Headteacher: P. Belnavis

Date: 19 July 2021

COVID 19 Outbreak Management Plan

1. Introduction

This plan is based on the contingency framework for managing local outbreaks of COVID-19, provided by the Department for Education (DfE). We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), director of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

- To help manage a COVID-19 outbreak within the school If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)

2. Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the shielded patient list (SPL). We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.

3. Other measures

If recommended, we will limit:

- Residential educational visits
- Open days
- Transition or taster days
- Parents coming into school Live performances

4. Attendance restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

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4.1 Eligibility to remain in school In the first instance, we will stay open for:

- Vulnerable pupils
- Children of critical workers
- Reception, Year 1 and Year 2 pupils

If further restrictions are recommended, we will stay open for:

- Vulnerable pupils
- Children of critical workers

4.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education. We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our Remote Learning Plan which is on the school website.

The school will continue to provide lunch parcels for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines. A message will be sent to parents/ carers asking them to contact school if they do not require a food hamper. School will contact parents/ carers to inform them of when food hampers have arrived in school. They will be asked to collect from the school main reception area.

4.3 Wraparound care

We will limit access to before and after-school activities and wraparound care during term time and the summer holidays to those that need it most. We will communicate who will be eligible to attend once the restrictions are confirmed.

4.4 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective. We will aim to have a trained DSL or deputy DSL on site wherever possible. If our DSLs Pam Belnavis, Ann Eager and Joanie Haycock cannot be on site, they can be contacted remotely by emailing: admin@vennacademy.or.uk On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for coordinating safeguarding on site.

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|---|-------------------|---|------------------|------------------|-------------------|----------|--|---------|---------------------|-------------------|-----|--------|------|
| DATE:19/07/21 | | DATE LAST ASSESSED: | | | PERSONS AT RISK | | | | INITIAL RISK RATING | | | | |
| SCHOOL New Pastures Primary | | Likely | Medium | High | High | EMPLOYEE | | | | | LOW | MEDIUM | HIGH |
| | | Unlikely | Low | Medium | High | | | | | | | | |
| | | Highly Unlikely | Low | Low | Medium | | | | | | | | |
| | | | Slightly Harmful | Harmful | Extremely Harmful | | | | | | | | |
| SITE OR LOCATION: Class/ Year Group/ Area of School site | | | | | | | | | | | | | |
| TASKS OR ACTIVITIES | | HAZARDS IDENTIFIED | | | No. | | | | | | | | |
| <ul style="list-style-type: none"> Continued safe operation of schools from 19 July 2021 The extra control measures detailed below should only be taken following advice from DFE, Public Health or Doncaster Council. | | Direct or indirect transmission of Covid 19 virus | | | 1 | | | | | | | | |
| | | | | | | | | | | | | | |
| Notes: | | | | | | | | | | | | | |
| HAZARD NO. | EXISTING CONTROLS | | | FURTHER CONTROLS | | | | BY WHOM | COMPLETION DATE | FINAL RISK RATING | | | |

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| | | | | | LOW | MEDIU | HIGH |
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| 1 | <p>Direct or indirect transmission of Covid 19 virus</p> <p>Continue to follow National and Local guidance and review if needed Adjustments have been made on an individual basis The main Covid risk assessment, detailing the prevention and response system of controls is in place, along with the school's Infection Control Policy</p> | <p>Further controls in line with new guidance</p> <p>Schools coronavirus (COVID-19) operational guidance Contingency framework: education and childcare settings</p> | | | | | |
| 2 | <p>Extremely high prevalence of COVID-19 and existing measures have failed to reduce community transmission</p> <p>The emergence of Variants of Concern may necessitate the reintroduction of extra safety measures</p> | <p>Restricting Attendance</p> <ul style="list-style-type: none"> If existing or recently introduced measures in an area have failed to control transmission, or a robust response is required to contain the outbreak of a Variant of Concern (VoC), it may be necessary to limit the number of children and young people in school through limiting attendance. This would only be done after full consultation with DFE, Public Health and the Local Authority. | | | | | |
| 3 | <p>Restricting Attendance</p> | <ul style="list-style-type: none"> Attendance restrictions of this kind should not be used to address operational challenges, including staff shortages. <p>Nursery / Reception</p> | | | | | |

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| | | <ul style="list-style-type: none"> The default position for early years settings is to allow all children to attend. If attendance needs to be limited in early years settings, DfE may advise that only vulnerable children and children of critical workers should be allowed to attend. DfE will advise when children should be permitted to return. <p>Primary schools</p> <ul style="list-style-type: none"> The default position for primary schools (including reception classes) is to allow all pupils to attend. If attendance needs to be limited in primary schools, DfE advice is that primary schools only allow vulnerable children, children of critical workers, children in reception, year 1 and year 2 to attend; or that primary schools only allow vulnerable children and children of critical workers to attend <p>In these circumstances, high-quality remote education should be provided for all other pupils (see below)</p> <p>Where it is appropriate to increase attendance, DfE will advise which groups should be prioritised for return.</p> | | | | | |
| 4 | Asymptomatic Testing of Staff | <p>If directed, school staff may be asked to increase asymptomatic testing at home</p> <p>LFT tests should not be used with primary age pupils</p> | | | | | |
| 5 | Face Coverings | <p>In the event of an outbreak it may be necessary to reintroduce face coverings in schools and settings</p> | | | | | |

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| | | <p>If this is necessary, face coverings should be worn in communal areas where social distancing cannot be maintained</p> <p>Staff toilets Staff room Corridors Work rooms</p> | | | | | |
| 6 | Reintroduction of bubbles and social distancing | <p>The school may also be required to reintroduce the use of bubbles in order to resume social distancing and limit the transmission of coronavirus.</p> <p>This may include staggering breaks and lunches, and start and finish times (ensuring children maintain their full educational entitlement)</p> <p>The school will adhere to any conditions set out by the local Public Health Team.</p> | | | | | |
| 7 | Out of School Clubs and wrap around child care | <p>Providers who run community activities, holiday clubs, breakfast or after-school clubs, tuition and other out-of-school or childcare provision (including wraparound childcare), for children over the age of 5 should be able to continue to open for both indoor and outdoor provision.</p> <p>If attendance restrictions are needed, vulnerable children should still be allowed to attend. For all other children, parents and carers of key workers should only access face-to-face provision for their children for a limited set of essential purposes, to allow them to go to or seek work, attend a medical appointment, or undertake education and training.</p> <p>If holiday clubs are cancelled following advice from government, Doncaster Local Authority</p> | | | | | |

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| | | will operate flexibly to ensure that eligible children still receive support. This may involve children receiving food parcels and activity packs along with access to online support. | | | | | |
| 8 | Out of School Visits | <p>Any attendance restrictions should be reflected in the risk assessment for the visit and leaders should consider if the educational visit is still appropriate and safe.</p> <p>Only children who are attending the setting should go on an educational visit. Education settings should consult the health and safety guidance on educational visits when considering visits</p> | | | | | |
| 9 | Clinically Extremely Vulnerable Children | <p>In the event of a major outbreak or Variant of Concern that poses a significant risk to individuals on the Shielded Patient List (SPL), ministers can agree to reintroduce shielding. Shielding would be considered in addition to other measures to address the residual risk to people on the SPL, once the wider interventions are taken into account.</p> <ul style="list-style-type: none"> Shielding can only be reintroduced by national government. <p>Individual risk assessments will be carried out for children who are CEV, based on government guidance, and appropriate remote learning put in place (see remote learning policy)</p> | | | | | |
| 10 | Staff Workforce | Employers should explain to staff the measures they are putting in place to reduce risks to staff, including how these protective | | | | | |

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| | | <p>measures have been reviewed as part of an updated workplace risk assessment.</p> <p>Employers should have regard to the guidance on clinically extremely vulnerable people.</p> <p>If attendance is restricted, staffing will be reviewed to offer more opportunities for staff to work at home, given reduced numbers of pupils onsite and the use of remote education for pupils scheduled to be at home. School should have regard to staff work-life balance and wellbeing. This includes considering how best to balance the demands of onsite teaching and support for remote education.</p> | | | | | |
| 11 | Parental attendance in school | <ul style="list-style-type: none"> School may be advised to limit attendance of other adults in the setting <p>Parents / non-essential visitors to be informed</p> | | | | | |
| 12 | Remote Education | <ul style="list-style-type: none"> High-quality remote education should be provided for all pupils or students not attending. See Remote Learning Policy Statutory obligations and expectations - Get Help with Remote Education - GOV.UK | | | | | |
| 13 | Safeguarding | <ul style="list-style-type: none"> If restrictions are implemented in our area, all local safeguarding partners will be vigilant and responsive to all safeguarding threats and ensure vulnerable children and young persons are safe, particularly as | | | | | |

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| | | <p>more children and young people will be learning remotely.</p> <ul style="list-style-type: none">• The designated safeguarding lead should review school's child protection policy to reflect local restrictions.• All staff will be made aware of the changes | | | | | |
| 14 | Vulnerable Children | <ul style="list-style-type: none">• Where attendance is limited, but vulnerable children should be attending, there should be agreed procedures where vulnerable children are not attending. These could include: Follow up with the parent or carer to explore the reason for absence and discuss their concerns Encourage the child to attend educational provision Focus the discussions on the welfare of the child and ensuring that the child is able to access appropriate education and support while they are at home Ensure procedures are in place to maintain contact and ensure that pupils are able to access remote education support. | | | | | |
| 15 | Transport | <ul style="list-style-type: none">• Transport services to education settings should continue to be provided as normal where children are attending education settings. The transport to school and other | | | | | |

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| | | <p>places of education: 2020 to 2021 academic year guidance remains in place.</p> <ul style="list-style-type: none">• Children and families are encouraged to walk, scoot or cycle to school• Children / adults on dedicated school transport may be directed to wear face coverings | | | | | |
| 16 | School Meals | <ul style="list-style-type: none">• Schools should provide meal options for all pupils who are in school. Meals should be available free of charge to all infant pupils and pupils who meet the benefits-related free school meals eligibility criteria.• Schools should also continue to provide free school meals support in the form of meals or lunch parcels for pupils who are eligible for benefits related free school meals and who are not attending school because they:<ul style="list-style-type: none">○ are self-isolating○ have had symptoms or a positive test result themselves○ are a close contact of someone who has COVID-19• Further information is available in the guidance on providing school meals during the COVID-19 pandemic.• | | | | | |
| | Communication | <p>Schools should communicate plans for any imposed restrictions with parents related to:</p> <ul style="list-style-type: none">• Opening arrangements. | | | | | |

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| | | <ul style="list-style-type: none">• Access for specific targeted groups where applicable, such as certain year groups, vulnerable pupils and children of critical workers.• Any reviews of the school's protective measures as part of the school's risk assessment.• Arrangements for remote working. | | | | | |
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ASSESSED BY:

Corporate Health and Safety

APPROVED BY:

Paul Ruane

REVIEW DATE:

2021

Version:

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