



# Welcome to New Pastures Early Years Foundation Stage



**Information booklet for parents**

## **How to contact us**

New Pastures Primary School  
(Foundation Stage - Lower School Site)

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Email Address:

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**School Management and  
Early Years Foundation Stage (EYFS) staff**

Head Teacher: Mr T Purdy

Foundation Leader and Nursery Teacher: Mrs J Haycock

Reception Teacher: Emma Loosemore (Maternity leave Sept 23)

Lisa Hughes (Reception Class teacher from Sept 23)

EYFS Specialist TA in Nursery: Mrs Y Newby

Nursery TA: Mrs I Eyre

Reception Class TA: Mrs D Reed

Reception Class TA: Miss D Hodgson

# Introduction

Welcome to New Pastures Primary Early Years Foundation Stage.

We want to make your child's start in school an exciting and enjoyable experience by creating a secure and happy environment.

We hope this booklet will answer the many questions you may have, especially if this is your first child in school as you may be very anxious.

If you have any questions at any time, please do not hesitate to contact the school to speak to Mrs Haycock our Foundation Stage Leader.

## Early Years Foundation Stage

Play underpins our delivery of the Early Years curriculum. Through play our children become active learners, explore and develop learning experiences which helps them to make sense of the world.

Children have the chance to explore ideas, learn how to manage feelings and resolve conflicts. They are given space to explore and discover, to take risks and make mistakes within a safe and secure environment. We nurture a sense of curiosity by encouraging children to ask questions, reflect and problem solve on their own and with others.

The EYFS staff create a child-focused environment which challenges, motivates and encourages learning through first-hand experiences. This method puts the children first and enables staff to plan the curriculum around the child's needs and interests, while promoting the importance of the unique child.

The Early Years Foundation Stage comprises of 7 areas of learning - 3 prime and 4 specific areas.

The prime areas of learning are:

- Communication and Language
- Physical Development
- Personal, Social and Emotional Development

The specific areas of learning are:

- Literacy
- Mathematics
- Understanding the World
- Expressive Arts and Design

All EYFS staff are responsible for, and contribute to, the assessment of learning for all children through recorded observations. Observations are recorded on Tapestry, with links to ages and stages indicated. Parents have access to Tapestry to monitor how their child is progressing, and are encouraged to share experiences and learning from home on it.

## Meet the Nursery staff

### Nursery



**Mrs Haycock**  
Nursery Class Teacher  
Foundation Stage Leader  
Senco + Safe guarding Deputy  
BA Honours degree in Early Childhood studies  
PGCE Early years education with QTS  
PGCE SEN Co-Ordinator



**Mrs Newby**  
Early Years TA  
Cache level 3



**Mrs Eyre**  
Cache level 3 Child development

Paediatric First Aid certificate  
Mrs Haycock, Mrs Newby, Miss  
Hodgson & Miss Loosemore  
Food Hygiene + Safety L2  
Mrs Haycock & Mrs Newby

### Reception- Class 1



**Miss Loosemore**  
Teacher  
BA Honours degree in education  
PGCE Early years education  
and care with EYTS



**Mrs Hughes**  
Teacher  
BA Education- Graduate Teacher programme  
Teacher programme Early years and Key stage 1

### Staffing Ratio's

Nursery  
1:13 -All staff -Teacher present  
1:8 - TA (no teacher present)  
Reception  
1:30 - Teacher present  
1:13 - TA



**Miss Hodgson TA**  
NVQ level 1+ 2 Child care  
Cache level 3 Child development



**Mrs Reed TA**  
Cache level 3 Child development



## The Nursery classroom



Home corner



Sand tray



Nursery sinks



Nursery toilets



Painting area



Cloak room for coats and bags



Cut and stick area



Nursery outdoor play area

## Reception Class



This is where I hang my coat and bag



There are toilets in my classroom

There are lots of play areas in my new classroom like playdough, sand, water, reading area, painting and an outdoor play area.



## Outdoor Field environment



School gardening area



Mud kitchen



School field



## All Reception class



The Reception class staff will meet you at the playground gate at 8.45am and take you into school using this door in a morning.

At the end of the day, 3.15pm, they will bring you out of this door and meet parents at the same gate.



At lunch time I will go into the hall and have my dinner with my friends.

You might recognise a few of the dinner ladies from your class as they all work very hard doing several jobs so that you feel safe with the familiar faces.





## **Foundation 1 Sessions**

All children are entitled to 15 hours in nursery per week. We offer the 15 hours in either the morning or afternoon sessions or as a split week for working parents.

- 5 morning sessions -8.45am- 11.45am
- 5 afternoon sessions - 12.15-3.15pm
- Split week - All day Monday, Tuesday and Wednesday morning, or;
- Wednesday afternoon, all day Thursday and Friday.
- If you require more hours, due to work or University course please speak to Mrs Haycock, we will do our best to support you.

## **Foundation 2 Sessions**

- 5 full day sessions - 8.45am - 3.15pm

## **Dropping off and collecting**

All children need to be brought to the Foundation stage classes by an adult known to the staff. You will need to inform the staff if someone else is collecting your child and give that person the password agreed with Mrs Haycock. Other family members who turn up to collect your child, including grandparents, will not be allowed to take your child unless we have your permission to do so. This happens quite often and grandparents are upset by this so please follow the guidelines so that we are not put in a difficult position.

The doors and gates are locked promptly at 8.50am therefore if you are late dropping off your child you will need to take them to the office.

The person collecting your child must be at least 16 years old, so please do not send brothers or sisters who are under this age as we will not be able to pass the duty of care to them.

Please make sure you arrive on time to collect your child, as young children do become upset and worried if they are collected late. We do understand that occasionally emergencies happen; in these instances, please make sure you telephone the school.

At home time we will bring the children out to the middle playground gate and call them one at a time when we see you to ensure all children are handed over safely.

## **First days**

The first day at school may be the first time your child has been separated from you for quite some time or ever, this can be frightening. It helps if the adults are excited and happy about going to school and talks about it as a fun time.

Remember to remind your child that you will be collecting them after story time.

We will be having a staggered start in Nursery with smaller groups of children starting on each day, therefore each child has a set starting day which may be different from their friends, you will be given the date on you home visit meeting. The staggered start will help the children settle in and become familiar with the Nursery staff, we have a shorter session - 8.45am-10.45am or 12.15pm- 2.15pm for the first week.

From the second week the times will be 8.45am-11.45am or 12.15pm -3.15pm

Reception children will have a shorter day for the first week from 8.45am- 1.15pm

Each child will stay later on one day for a parent teacher meeting - appointments will be given out. From the second week the times will be 8.45am-3.15pm

## Clothing

In Foundation we do lots of messy activities like painting, clay modelling, cutting and sticking and baking. The children do wear plastic aprons but sometimes accidents happen.



### School Uniform

<u>Clothing</u>	<u>Colour</u>
Trousers	Grey or black
Skirt /pinafore	Grey or black
Polo shirt	White
Jumper	Royal Blue
Summer dress	Blue checked
Shoes	Black

The school jumper and cardigan with the school logo can be ordered on Parent pay and collected from the school office.



Trousers with elasticated waists, such as leggings, are the easiest for nursery children especially if they need to go to the toilet in a hurry. Also, could we please ask that shoes do not have laces as they take a lot of time to keep re-fastening.

We also have a Uniform exchange where you can acquire pre-owned uniform in good condition free of charge as well as donate unwanted uniform so that others might benefit. Please note that jewellery, including stud earrings are **not** allowed in the Foundation Stage. This is due to how children of this age play close together and the danger of the earrings being ripped out, which will be painful and distressing for the child injured as well as traumatic for any child who witnesses this. For children who have had their ears pierced prior to starting in school we do allow them to keep them in for 6 weeks after they were pierced to allow the hole to heal. For this to be allowed parents have to sign the school earring in school agreement.



Bring a coat for your child everyday as the weather can change whilst they are at school.

In winter children will also need a hat, scarf and gloves. In hot weather please put sun cream on before they come to school and provide them with a sun hat and water bottle.

Please provide a water bottle with fresh water each day. Bottles available to purchase on parent pay and collect in school for a small cost. If children do not have a water bottle, we will have fresh water available to them at all times.

## Illness

We will follow the procedures set out in the school policy relevant for the illness or accident.

If your child is ill, please keep them at home and telephone the school to let us know.

If your child has been sick or has diarrhoea, they need to stay at home for 48 hours after the last episode.

Although the Foundation staff will do their best to keep all the children safe, there might be occasional bumps or bruises, we will inform you of these especially if it is a bump to the head. All the Foundation staff are paediatric first aiders and will do their best to take care of your child and make them feel better.

If a child is ill or has an accident at school, we will telephone parents in the order you indicated on your data collection form until we can make contact. We will inform you of the accident or illness and discuss the best course of action.

If the accident is serious, we will again make every effort to contact you but will also contact the emergency services as per the permission signed on the data collection form.

## Medication in school

Following our school policy on medications in school.

If a child requires prescription medication during their time in school parents must discuss this with the class teacher and complete a medical record form. All medication will be recorded by staff on the medical record and parents informed.

Only prescription medication with the child's name and dosage printed on the bottle from the pharmacist can be given in school.

If the child has asthma and requires an inhaler 'when required', then an inhaler in the original packaging must be given for school use. The child's name and dosage again must be printed on the box from the pharmacist. If a spacer is required parents must obtain an additional one for school use from the doctors. A record of the puffs required will be recorded and shared with parents/ carers at the end of the school day.

## Snacks time

All Foundation children are entitled to receive free milk until the week of their 5<sup>th</sup> birthday. The school office manager will apply for this on your behalf. If you still want your child to receive milk after their 5<sup>th</sup> birthday you will need to apply for this.

Food and drink allergies are recorded on the data collection form during the home visit however, allergies might occur at any time so please ensure you keep school informed of

new and existing conditions we need to be aware of.

We have a snack with our milk, usually fruit or vegetables.

Please let the Foundation staff know if your child has allergies to milk or particular fruits or vegetables.

On many occasions parents tell us that their child does not like a particular fruit but when they see their friends eating one, they usually also want one, because of this we will offer the fruit if no allergy is mentioned.



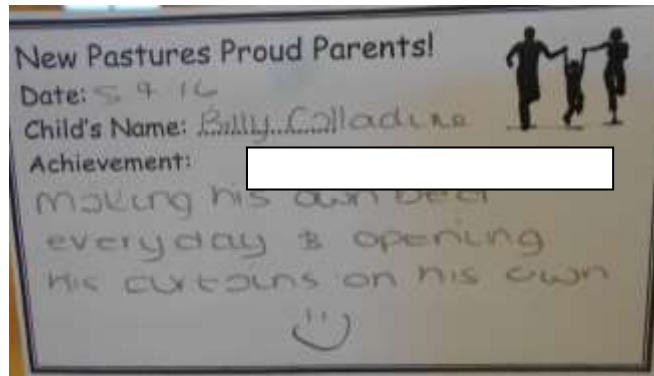
## Parents as partners

All staff value parent and carers as partners in our school. Therefore, every Friday the Foundation classes have a Parent session from 8.45am until 9am. In these sessions you have the opportunity to work with your child on Phonic, name writing or maths tasks that we do in school so that you know how to support your child at home. We may also use this session for craft activities relating to the class topic, it is also a good opportunity for you to support your child with scissor and pencil control.

The children will bring home a home work task/idea to do with their parents. It is a joint task, not one to be done by the child or the parent on their own. The task will usually be related to the next weeks learning so that the children can contribute to the topic.



We also have a 'New Pastures Proud Parents' board in class where parents and carers are asked to share their proud moments of their child e.g.



These cards are then shared with all the children at the end of each half term. Please make sure they have at least 1 each half term as they become upset if they do not have one. They are also added to their Tapestry online learning journey to show the achievements of your child at home as well as in school.

We assess the children's development each term, following the assessment you will be given two or three 'Next steps' in your child's learning for you to work on with your child at home e.g. recognise colours. This can be done in a fun way by going on a colour hunt in your home, looking for red objects etc. All the learning is fun and informal. Age appropriate I-pad (or similar device) educational games are a good source of learning for short periods of time

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## Final note

We hope to make your child's time in Foundation a happy and productive one, if for any reason you or your child is upset or concerned, please see a member of the staff as soon as possible.